

PERSONAL INFORMATION

Filipa Isabel Santos Mouro

Praceta Fernando de Almeida; nº1 - 8ºC, 2675-645 Colinas do Cruzeiro, Odivelas (Portugal)

(+351) 967 107 967

fly.me.fm@gmail.com

Sex Female | Date of birth 11/09/1987 | Nationality Portuguese

WORK EXPERIENCE

Dec 2007–Dec 2016

Shop salesperson; Cashier; Manager

GEOGEMA - Minerais e Gemas, Lda., Lisbon (Portugal)

Oct 2006–Dec 2007

Shop salesperson; Cashier

STONE BY STONE - Comércio de Minerais e Gemas, Lda., Lisbon (Portugal)

EDUCATION AND TRAINING

2004–2005

12º ano completo - Línguas e Humanidades

EQF level 5

Escola Secundária de Pedro Alexandrino, Póvoa de Santo Adrião (Portugal)

Português, Inglês, Francês, Alemão, Latim;

Filosofia, Psicologia, Introdução ao Direito;

Técnicas de Tradução de Inglês, Informática;

PERSONAL SKILLS

Mother tongue(s)

Portuguese

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Spanish (Castellano)	C2	C2	C1	B2	B1
French (Français)	B2	C1	A2	A2	A2
German (Deutsch)	A1	A1	A1	A1	
Latin (Lingua Latina)	A1	B1			
Japanese (romaji: Nihongo)	A1		A1	A1	

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Job-related skills

- quick learner; skilled both at planning ahead and working under pressure; versatile;
- detail-oriented; analytical; solution seeker;
- tech savvy; proficient software user; clever tool and resources manager;
- experienced sales pitcher both with affluent and budget-minded customers/prospects;

Digital skills

SELF-ASSESSMENT

Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Proficient user	Proficient user

Digital skills - Self-assessment grid

Browsers: Opera, Chrome, Firefox, TOR, IE, Safari

O.S.: MS Windows 3.1 ~ Windows 10, Android, iOS, Linux (Ubuntu)

Office Suite: Microsoft Office, Google Docs

VOIP: Skype, Hangouts, TeamViewer, FaceTime, Whatsapp

Driving licence AM, B1, B